



# Stockton Heath Parish Council

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6 March 2019

Dear Councillor

You are summoned to attend a meeting of the **PARISH COUNCIL** which will be held at the **SANDY LANE CENTRE, SANDY LANE, STOCKTON HEATH** on **TUESDAY 12 MARCH 2019**, commencing at **7.30pm** for the consideration of the subjects mentioned below.

Yours sincerely

*Lara Jacob*

Clerk to the Council

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## **AGENDA**

### **18/134 Apologies**

To receive and accept apologies for absence.

### **18/135 Declarations of interest**

*Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide and the decision to declare, or not, is the responsibility of the Member based on the particular circumstances. Dispensations on any declarations of pecuniary interest made either before or during the meeting to be then considered by the Parish Council and any dispensations documented accordingly.*

### **18/136 Public Participation**

*In accordance with Standing Order 1 (b,c,d,e,f,g) - The meeting shall be adjourned for a maximum of 30 minutes for Public Participation. Speeches will not last more than 3 minutes. No elector will be allowed to speak more than once on any one subject.*

136.1 PCSO Monthly Report

136.2 Members of the Public

136.3 Presentation by Tim Jordan, representative from Youth Zone Warrington

### **18/137 Minutes**

#### **137.1 Parish Council**

The minutes of the Monthly Parish Council Meeting held on Tuesday 12 February 2019 be confirmed as a true record and signed by the Chair (enclosed on Yellow)

#### **137.2 Planning, Finance and General Purposes Committee**

The minutes of the Planning, Finance & General Purposes Committee held on Tuesday 5 March 2019 be confirmed as a true record and signed by the Chair (enclosed on Pink)

### **18/138 Matters to be resolved arising from the minutes**

To consider the recommendations of the Planning, Finance and General Purposes Committee of Tuesday 5 March 2019.

138.1 (minute P18/090) **Recommended** that approval be given for payment of the accounts as detailed on the schedule of payments dated 5 March 2019.

138.2 (minute P18/093) **Recommended** that the current Risk Management Register is fit for purpose and should be adopted, subject to minor changes to bring it up to date.

138.3 (minute P18/094) **Recommended** that the following grants be made: North West Air Ambulance Charity – £200; Stockton Heath Junior Chess Club - £200; Warrington Foodbank - £500.

138.4 (minute P18/095) **Recommended** that the solicitor quotation of £1,000 to £1,200 be accepted and instruction given for a lease agreement to be drawn up that grants a 20 year lease of tenancy to the Stockton Heath Allotments Association Ltd.

138.5 (minute P18/096) **Recommended** that the quotation of £850-950 for overseeing the lease agreement with Livewire for the Stockton Heath Library office be accepted.

138.6 (minute P18/097) **Recommended** that the Tenancy at Will agreement from Warrington Borough Council which extends the lease of the office at Sandy Lane on the basis of a monthly rent of £225 and a break clause to allow a smooth transition for the parish council to take up a new tenancy at Stockton Heath Library be accepted and signed.

**18/139 Matters arising from the minutes**

**To receive** updates only on matters arising from agenda items from the aforementioned meetings, where the item is not listed under discussion below.

**18/140 Annual Parish Meeting and Annual Parish Council Meeting**

**To confirm** the date and time of the Annual Parish Meeting as 9 April 2019 at 7.00pm and the Annual Parish Council Meeting as 7 May 2019 at 7.30pm.

**18/141 Delegated Functions of Committees**

**To receive** a report and discuss the recommendations.

**18/142 Great British Spring Clean**

**To receive** an update on arrangements for the event on Saturday 30 March 2019.

**18/143 Warrington Borough Council Local Plan**

**To receive** an update on the progress of the Local Plan and to discuss issues arising.

**18/144 Reports from Outside Bodies**

144.1 Friends of Alexandra Park, Thursday 7 March 2019

144.2 Stockton Heath Primary School Governors meeting attended by Cllr Jordan.

**18/145 Clerk's Report**

The Clerk to provide information received since the Monthly Parish Council Meeting of Tuesday 12 February 2019, for council to note and make resolutions where appropriate (enclosed to 6 March 2019 and update to be provided at the meeting)

**18/146 Councillors' Reports**

To report any matters that have been raised to councillors since the Monthly Parish Council Meeting held on Tuesday 12 February 2019.

**18/147 Date and Time of Next Meeting**

Tuesday 9 April 2019 at 7.30pm.